

What this Privacy Notice covers

Worthing Borough Council is the data controller (referred to in this notice as “we” or “us”) of your personal data for the purposes of applicable data protection legislation.

Worthing Borough Councils Data Protection Officer can be contacted at:

data.protection@adur-worthing.gov.uk

Worthing Council,
Worthing Town Hall,
Chapel Road,
Worthing,
West Sussex,
BN11 1HA

We are committed to doing the right thing when it comes to how we collect, use and protect your personal data. This privacy notice:

- explains how and why we collect and use your personal data
- sets out the types of personal data that we collect
- explains when and why we will share personal data and with other organisations
- explains the rights and choices you have when it comes to your personal data

Why we need your personal data

The purpose of processing your personal data is for safety of all users to the car park and the prevention and detection of crime, the CCTV operates in High Street, Buckingham and Grafton Multi-Storey Car Parks.

We are relying on GDPR Articles 6(1)(e) & 6(1)(f) as the lawful basis for processing and is necessary in the the exercise of official authority in the data controller and legitimate interests, in accordance with The Borough of Worthing (Off Street Parking Places) Consolidation Order 2007 as amended

What we collect and how it is used

Images of your vehicle entering and exiting the Car Parks are collected by the use of the Automatic Number Plate Recognition system (ANPR). CCTV cameras will record images of drivers and passengers of the vehicles entering the car park. The CCTV cameras will record images of the pay station areas which will include images of customers and those in the vicinity of a pay station.

The recordings of the CCTV will be accessible by AP Security authorised staff only. The viewing of the CCTV in real time is viewable only by authorised members of Council staff.

CCTV that is mounted on top of the car parks have a Privacy zone setting so that the CCTV is not intrusive and cannot be zoomed into.

The viewing of CCTV can be restricted.

We may share personal data with other organisations in the following circumstances:

- For law enforcement, regulation and licensing, criminal prosecutions and court proceedings
- If we need to share personal data in order to establish, exercise or defend our legal rights (this includes providing personal data to others for the purposes of the prevention and detection of fraud).
- Internal departments in relation to insurance claims

How long the information kept for?

We keep your personal data for 31 days.

Records are kept in accordance with the Council's disposal schedule and we will not keep your information for longer than necessary.

Yours rights

You have certain rights under UK data protection legislation, including:

- The right to be informed
- The right of access
- The right to rectification
- The right to erasure
- The right to restrict processing
- The right to data portability
- The right to object
- Rights in relation to automated decision making and profiling.

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at www.ico.org.uk/concerns/

How to contact us

If you would like to discuss anything in this privacy notice, please contact:

- the Parking Services Team on 01903 239999
or parking.comments@adur-worthing.gov.uk